

Stacie Reeves

<https://drumsticksngravart.com/>

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Career Objective:

To obtain a position in animation production, where I can combine my unique set of skills with my knowledge of the pipeline.

Experience:

Digital Designer Data Prep Specialist

Nissan Technical Center. July 2017 - Present

As a member of the Data Prep Team in Nissan's Virtual Garage; my team receives nurbs CAD Data, requested from our Pull team. From there we assess parts for damage, and shape accuracy based on the Data's drawing shape information, and engineering provided Data. Determined which areas of the Data to assign A-side, and B-side designations to. Applied color material information to the Data according to drawing shape. Removed B-side Data, converted to polygons, and then exported as a Maya Binary file. Repaired damaged Data, applied UV Maps, and unwrapped according to specific needs of material Data using Autodesk Maya. Audited Data for inconsistencies based on correction notes.

Front Desk Lead Manager

TechShop Detroit LLC. January 2016 - July 2017

Team lead for team responsible for the front of the shop operations. In charge of preparing retail vendor orders, tallying, restocking, and pricing retail items for sale. Provided billing invoices for corporate client membership packages. Made sure retail vendor accounts received payment from TechShop corporate offices. In charge of overseeing customer relations with staff, scheduling management for class equipment reservations, customer reservations, tours, customer concessions, and retail stock/inventory. In charge of handling revenue, received from public, and corporate memberships, and retail sales. Submitted deposits on behalf of TechShop. In charge of managing upkeep, and data entry of store's proprietary customer relations management software, and RFID badge issuance procedures. In charge of distribution of, and tracking of materials for Patent Incentive, Digital Clay modeling, and RAEE Ford Partnership programs. Responsible for employee hiring/on-boarding, and scheduling for front desk staff.

Multimedia Digital Artist

Freelance. September 2012 - Present

Test Subject for Adobe Software research, created three animated projects as a part of Adobe's research into the functionality of currently unreleased software. Currently working on a collaborative short series of Experimental visual motion projects music videos. Production assistant at First Christian Tabernacle Church, Directed, set up, broke down, edited several short skits and interviews which aired on Sunday's during church services, and Tuesday's during bible study, using Final Cut X. Freelance GFX creation for local artist for their Tiny Desk submission; using After effects. Freelance contract video editing for TernPro, client footage into 2 minute highlight reels using Adobe After Effects. Color Correction, Animation, Motion GFX & SFX as needed. Commissioned By Jessie Palter group to shoot and animate effects for Kick Starter promo video using Adobe After Effects. Served as an inbetween, color, clean up and composite artist on animated short Film "Earth, Worm, & Fire"; using Adobe Flash CS3, CS5, Adobe After Effects, traditional animation, Wacom Cintiq 12wx, Wacom Intuos Pen & Touch5.

Office Manager/Instructor

Kidpreneur LLC. November 2014 - January 2016

Initially hired in as an Instructor intern, promoted to Office Manager Full Time during six month review. Managed two office locations during their respective hours of operation. Received hands on experience running a startup business from opening hours to close, and after hours business. Designed class and camp schedules. In charge of overseeing customer service experiences with, customers, vendors, and students. Handled all on-site graphic design, which included advertisements for print and web, brochures, fliers, banners and flags. Brainstormed marketing strategies for store ads (Google AdWord, Social Media, and outside vendors), with the goal of driving traffic to website. Ran off-site marketing events from event planning stage to event conclusion. Developed class curriculum for 3D printing, and Unity game design. Managed customer accounts/billing. Acted as a liaison to facilitate communications between instructors, parents, and students. Taught various programs to children in grades K-8 at off-site, and on-site locations.

Skills:

Customer Service, Team Management, Office Management, Budgeting, Data entry, File Management, Scheduling, Drawing, Sketching Digital Painting, Animation, Storyboarding, Video Editing, UV Mapping, 3D General, Adobe Premiere Pro, Photoshop, Illustrator, Animate/Flash, After Effects, Media Encoder, Procreate, Sketch Book Pro, Autodesk Maya, Deltagen, Kadan Animation Desk for iPad, G Suite, Microsoft Word, Excel, PowerPoint, Outlook, Text Edit, StoryBoard Pro, Social Media.

Equipment:

Mac, Windows. Cintiq 24 Pro, Cintiq 12wx, Intuos Pen & Touch5, Canon DSLR's; More than comfortable around power tools.

Education:

College for Creative Studies - Detroit, MI
Bachelors of Fine Arts in Entertainment Arts