

Kimberly L. Frink

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Lilacfields21@yahoo.com

WORK EXPERIENCE

FILMS

Madman or Martyr – Documentary – Directed by Luke Jaden
4/2013 *Production Assistant & Script Supervisor*

- Duties included: assisting lighting & sound with equipment.
- IMDB credited.

FAMILY WEEKEND – FEATURE FILM – Starring Kristin Chenoweth & Matthew Modine. Directed by Benjamin Epps.

1/2011 – 2/2011 *Office Production Assistant & 2nd Unit Production Assistant*

- Duties include: assisting Line Producer & Production Coordinator, coordinating extras, organizing wrap booklet, organizing extras credit lists, assisting Art Department, assisting 2nd Unit Assistant Producer & director.
- IMDB credited.

TEACHING

EDUSTAFF

9/2015 – Present *Substitute Teacher*

- Duties include: Substitute for various classes from kindergarten to 12th grade facilitating teachers lesson plans when required. At times stepping in for teachers that need to take a leave of absence in which then I take over the day to day tasks of a classroom.

TEMPORARY SCHOOL STAFF

9/2010 – 6/2015 *Substitute Teacher*

- Duties include: Substitute for various classes from kindergarten to 12th grade facilitating teachers lesson plans when required. At times stepping in for teachers that need to take a leave of absence in which then I take over the day to day tasks of a classroom.

ANCHOR BAY SCHOOL DISTRICT, NEW BALTIMORE MI

1/2005 – 5/2010 *Substitute Teacher*

- Duties include: Substitute for various classes in the middle and high schools, facilitating teachers lesson plans when required, preparation of reading lists for 11th grade novel classes.

SUMMER SCHOOL TEACHING & STUDENT TEACHING

Anchor Bay Summer Enrichment Program

07/13/15 – 07/30/15 *2nd grade Teacher*

- Prepared and taught lesson plans in reading, writing, and math.
- Administered pre & post assessment test in reading comprehension, writing, and timed math.
- Provided a well-balanced learning environment for students so they were able to get the most out of the lessons in the short time.

Dean A Naldrett Elementary, Chesterfield, MI

12/2014 – 4/2015 *Student Teacher*

- Prepared and taught lesson plans for 2nd and 3rd grade split class.
- Prepared and taught critical thinking lessons to prepare 3rd grade students for M-step testing.

- Attended field trips with class.
- Learned and practiced Kagan strategies.

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ANCHOR BAY MIDDLE SCHOOL NORTH, NEW BALTIMORE MI

8/2004 – 4/2005

Student Teacher

- Duties Include: presentation of instruction for eighth grade history and seventh grade Language Art classes, participation in NCA accreditation, participation in MEAP testing procedures in seventh grade Language Arts, chaperoned after school dances and field trips, assisted with the Anchor Bay swim team

EDUCATION

- Post Baccalaureate Certificate Elementary Education – Baker College, 2015.
- Post Baccalaureate Certificate Secondary Social Studies – additional endorsement, Baker College, 2007.
- B.A., Secondary Education, Oakland University, 2005.
- B.A., History, Oakland University, 2005.
- A.A., General Education, Macomb Community College, 2005.
- Attended Corpus Christi College at Oxford University in Oxfordshire, England for 6 weeks to take a Middle Eastern History class 2003.

CERTIFICATION

- Michigan Provisional Teaching Certificate 2nd.
 - Secondary
 - English (BA) 6-12
 - History (CC) 6-12
 - Social Studies (RX) 6-12
 - Elementary
- California Single Subject Teaching Credential Preliminary.
 - Social Science
 - English
 - California Multiple Subject Teaching Credential Preliminary
- California Studio Teacher Certificate
 - Certificate number STC 157549

HONORS & AWARDS

- Recipient of Science Department Honors at Macomb Community College for Earth Science.
- Cum Laude - Macomb Community College
- Phi Alpha Theta History Honor Society (2003-present)
- Phi Theta Kappa International Honor Society for 2 year Colleges (1999)
- Magna Cum Laude – Baker College (Spring, 2007)
- Magna Cum Laude – Baker College (Spring 2015)

ACHIEVEMENTS

- Tutored fourth and fifth graders in an after school math program that I designed and implemented at D.A. Naldrett Elementary school.
- Chaperoned an eighth grade class on a field trip to Holocaust museum, also numerous other field trips with preschool, kindergarten, first through seventh grades.
- Tutored a second grade student on fluency, sight words, and blends.