

Timothy G. Zajaros, Jr.
MI/CA based
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EMPLOYMENT EXPERIENCE

Armory Films / Zeal Media
Producer

2013 – Present

Credits:

Producer

Producer

Producer

Producer

Producer

Producer

Writer and Producer

Associate Producer

Associate Producer

**ARCTIC
MUDBOUND
BILLIONAIRE BOYS CLUB
MOM AND DAD
CABIN FEVER
ZOMBEAVERS
BUILDING FOR LIFE
FROM THE HEAD”
RESTITUTION**

Skills/Experience acquired since 2013:

- Oversaw production process including budgeting, casting, location scouting, line producing, production scheduling, production reports and daily call sheets, and coordinating the production.
- Oversaw submitting of projects to Agencies, Management and Production Companies.
- Attached talent, directors and hired crew.
- Assisted creatively with developing and polishing scripts.
- Drafted, reviewed and negotiated option, purchase, producer and talent agreements.
- Drafted business plans, executive summaries and proposals for prospective investors.
- Oversaw product placement.
- Presented the documentary at the session for the Commission on the Status of Women at the United Nations Headquarters in New York City.

United Talent Agency
Beverly Hills, CA

April 2006 – April 2008

Agent Trainee

- Rolling calls, scheduling, setting meetings, writing letters, doing expenses, making travel arrangements
- Heavy reading, writing coverage and submitting client materials.
- Communicated directly with clients, doing bookings, reviewing contracts and tracking client money.

The Century Group
El Segundo, CA

August 2005 - April 2006

Executive Recruiter

- Recruited Senior and Executive accounting and finance professionals at Fortune 500 companies.
- Gained new job orders from pre-existing client companies and new client companies.
- Matched the recruited professional's backgrounds with the client's professional needs.
- Supervised the entire placement process including: the introduction of the candidate to the client, the negotiation of the candidates' compensation and informing the client of acceptance or decline.

CPI Automotive Marketing Services
Canton, MI

July 2003 - June 2005

National Sales Manager

- Led the development and launch of CPI's "Jack Gear" marketing system.

- Developed strategic relationships with the largest corporations in the Automotive Industry.
- Trained and Supervised 3 salesmen and gave presentations to groups ranging from 2 to 60.

EDUCATION

Western Michigan University

Kalamazoo, Michigan

Accumulated GPA **3.9**

Finance Major GPA **4.0**

Majors: Finance and English

Minors: Sales & Marketing, Spanish

Organizations:

- Honor Society of Beta Gamma Sigma
- Honor Society of Phi Kappa Phi
- Golden Key National Honor Society

International Experience:

- Studied International Business for six months in Haarlem, The Netherlands.
- Studied the Spanish language for six months in Madrid, Spain.
- Spent three months shooting a documentary in Thailand.

PHILANTHROPIC WORK

Building for Life, Inc.

Co-Founder

- Building For Life, Inc. is a nonprofit organization, located in Northern Thailand, provides counseling and job training for individuals both infected and not infected with HIV/AIDS in an effort to promote acceptance amongst the communities.

Habitat for Humanity

Volunteer Home Builder

- Habitat for Humanity is a nonprofit organization founded on the conviction that every man, woman and child should have a decent, safe and affordable place to live.

Chrysalis

Volunteer Job Counselor

- Chrysalis is a nonprofit organization dedicated to helping economically disadvantaged and homeless individuals become self-sufficient through employment opportunities.