

Shayna MacLeod  
300 Whitmore Rd., #303  
Detroit, MI 48203  
(248) 219-9532  
[shayna.macleod@gmail.com](mailto:shayna.macleod@gmail.com)  
[www.imdb.com/shaynamacleod](http://www.imdb.com/shaynamacleod)

---

## EMPLOYMENT HISTORY

### *Various Film Productions, Detroit, MI*

#### *1/2009 - Present Production / Location Management & Scouting*

Scouting locations, photography, negotiating contracts w/ businesses & homeowners, and all administrative duties associated with production including: creating/distributing reports, securing permits, managing budgets, interpersonal communications, and facilitating all necessary accommodations for cast/crew while on location. Teamster affiliate.

- It Follows (Feature Film) - Location Manager/Location Scout
- Division 19 (Feature Film) - Location Manager/Location Manager
- Google Maps: Detroit (Commercial) - Location Manager
- Misled (Feature Film) - Location Scout/Key Assistant Location Manager
- Modern Ruins: Detroit (Documentary Film) - Location Scout/Producer
- The Citizen (Feature Film) - Location Scout/Key Assistant Location Manager
- Last Man Standing (Lifetime Film) - Location Scout/Key Assistant Location Manager
- The Double (Feature Film) - Location Scout/Key Assistant Location Manager
- Detroit 1-8-7 (TV Series) - Location Scout/Key Assistant Location Manager
- Game of Death (Feature Film) - Key Assistant Location Manager/Director's Assistant
- Little Murder (Feature Film) - Location Assistant
- Rughead Speaks (Video Documentary Short) - Producer
- Tales From the Desert (Video Documentary Short) - Producer
- The Gatekeepers (Video Documentary Short) - Producer
- Thrill Me! The Making of Night of the Creeps (Video Documentary) - Producer
- The Stepfather Chronicles (Video Documentary Short) - Producer
- From Hell: The Creatures and Demons of The Gate (Video Documentary Short) - Producer

### *Synapse Films, Romulus, MI*

#### *12/2008 - 1/2010 Press Release Representative*

Served as sole Press/Customer Service Representative for new/catalog releases for Synapse & sub-label, Impulse Films. Created & distributed press releases on a monthly basis, fielded all inquiries and assisted at special events.

### *Anchor Bay Entertainment, Troy, MI*

#### *2/2004 - 11/2008 Director of Acquisitions/Operations*

Performed film assessments, both finished & at script stage. Served as a liaison between film-property licensors and internal representatives. Managed all administrative needs for the Acquisitions department including: creation & distribution of competitive, release & production reports, assisting in release planning & strategy, creation & updating of both an internal & consumer websites, and performing quarterly budget & library analysis.

## SKILLS AND ABILITIES

Proficient with MS Office Suite, CRM Software, Internet/Intranet-based Systems, City/State Permits, Contract Negotiations, Photography (Locations/Real Estate), Set Decoration Consulting, and Inventory Management. Ability to manage both Office Teams & Film Crews with strong Operational & Administrative duties. Extensive knowledge of all standard office equipment (copier, scanner, fax, multi-line telephone, etc.).

## REFERENCES

George Constas (Location Manager/Producer): P: 720.280.1660 / E: [constas@gmail.com](mailto:constas@gmail.com)

Michael Felsher (Producer/Director/Editor): P: 248.396.3980 / E: [mfelsher@redshirtpictures.com](mailto:mfelsher@redshirtpictures.com)

Michael Jones (Location Manager/Producer): P: 248.408.1161 / E: [jones.michael@mac.com](mailto:jones.michael@mac.com)